

ONLINE CHECK-IN INSTRUCTIONS

SMC TOURNAMENTS

All teams must upload their documents for online check-in Wednesday, 2 weeks before the event

Once verified, Approved Rosters are uploaded into your GotSport team account Tuesday, the week of the event

Print 4 copies of your Approved Roster
You will turn in 1 copy to the referee at each game

How to upload your documents:

1. Log in to your GotSport account
2. Click "Team Management"
3. Click "Teams" and choose your team
4. Click on "Team Registrations" tab
5. Click on the Event Name, do not click on Rosters
6. Click on the "Registration" tab at the top
7. In the section labeled Official Roster, click the Yellow EDIT button
8. Click "Choose File" and upload your roster

To access your approved roster, please follow the same steps above used to upload your documents. After step 6, you will now see a section at the top that says "Approved Roster". Click on that document and print 4 copies. If there is no file under "Approved Roster", then your roster has not been approved yet, or has an issue.

WHAT YOU NEED AT THE FIELDS

- You must use the uploaded roster with the APPROVED stamp.
- Bring 4 copies of APPROVED roster
 - You will turn in 1 copy at each game
- You must have jersey numbers for all players on your roster.
- Once you have printed your APPROVED roster, you do not need to check-in your team at HQ before going to fields.
- If you have any changes to your roster, please stop by HQ tent before going to fields.
 - No roster changes can be made after your first game.

MAX ROSTER SIZE

4V4	U7-U8	8
7V7	U8-U10	12
9V9	U10-U12	16
11V11	U12-U14	18
11V11	U15+	22

***We do not need to see Medical Release Forms at registration, however it is mandatory that each player have a completed Medical Release form with them at each game.

***No player can play on more than 1 team at any point during the tournament.

***Please keep all documents with you all weekend!

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